

MINUTES OF THE MEETING

OF

THE NEVADA INTERAGENCY ADVISORY COUNCIL ON HOMELESSNESS SUBCOMMITTEE FOR TECHNICAL ASSISTANCE

December 19, 2023

The Nevada Interagency Advisory Council on Homelessness Subcommittee for Technical Assistance was called to order by Vice Chair Brooke Page at 1:02 p.m. on Tuesday, December 19th, 2023. This meeting is being conducted virtually. This meeting was noticed in accordance with Nevada Open Meeting Law and posted on <https://dwss.nv.gov/Home/Features/Public-Information/> the Division of Welfare and Supportive Services website.

COUNCIL MEMBERS PRESENT:

Brooke Page, Corporation for Supportive Housing Director, Southwest, Nevada

Nolga Valadez, Benefit Services Outreach Manager, Three Square, Nevada

Dr. Pamela Juniel, McKinney-Vento Coordinator, Nevada Department of Education, Nevada

Lorena Lemus, Case Management Services Coordinator Northern Nevada Hopes, Reno Nevada

Chris Murphey, Grants Manager, Churchill Council on Alcohol and Other Drugs DBA: New Frontier, Nevada

Austin Pollard, State Housing Manager for United Healthcare

Cristy Costa, Human Services Director, Northern Nevada Community Housing

COMMITTEE MEMBERS ABSENT:

Chair Michele Fuller-Hallauer, Manager, Clark County Social Services

Bill Ennis, Director, Salvation Army in Mesquite Nevada

Scott Benton, Emergency Shelter Director, Nevada Cares Campus

Karen Van Hest, Director of Reimbursement and Compliance at Catholic Charities of Northern Nevada

OTHERS PRESENT:

Niani Cooper, Manager, Homeless to Housing, Nevada Department of Health and Human Services, Nevada

Samantha D'Ambrosio, Coordinator, Homeless to Housing, Nevada Department of Health and Human Services, Nevada

Abigail Bagolor, Administrative Assistant, Homeless to Housing, Nevada Department of Health and Human Services, Nevada

Jonet Anderson, Administrative Assistant, Homeless to Housing, Nevada Department of Health and Human Services, Nevada

Ryan Sunga, DAG, Nevada

Agenda Item I. [Welcome, Call to Order, and Roll Call]

Niani Cooper:

Good afternoon, and welcome to the Governor's Interagency Advisory Council on Homelessness to Housing Technical Assistance Subcommittee. This meeting has been publicly noticed and compliance with Nevada's open meeting law. Vice Chair Brooke Page will call the meeting to order.

Vice Chair Brooke Page:

Good afternoon, it is 1:02 p.m. on December 19th, 2023. I'd like to call the meeting of the Nevada Interagency Council on Homelessness Subcommittee for Technical Assistance to order. Will the moderator please call roll?

Niani Cooper: [Roll Call. We Have Quorum.]

Vice Chair Brooke Page:

Thank you. Let's go on to item number two.

Agenda Item II. [General Public Comments]

Vice Chair Brooke Page:

Item number two on our agenda is public comment. No action may be taken upon a matter raised until the matter has been specifically added to an agenda. Comments are limited to three minutes. If you are making a public comment via phone, please call 1-775-321-6111, ID number: 847312658#. We are now open to public comment. Please unmute yourself and state your name for the council. Do we have any public comment? Seeing none, hearing none, I will close this item and we will move on to agenda item number three.

Agenda Item III. [For Possible Action – Discussion and Possible Approval of Minutes from November 21st, 2023, Interagency Advisory Council on Homelessness Technical Assistance Subcommittee Meeting]

Vice Chair Brooke Page:

This item is for possible action, discussion, and possible approval of minutes for the November 21st, 2023, Interagency Advisory Council on Homelessness Technical Assistance subcommittee meeting. Do I have a motion to approve or discuss the minutes from November 21st, 2023?

Austin Pollard:

I would like to make a motion to approve the minutes from the November 21st, 2023, Technical Assistance Subcommittee meeting.

Vice Chair Brooke Page:

Thank you, Austin. May I have a second?

Pamela Juniel:

I second the motion.

Vice Chair Brooke Page:

Wonderful. We have a motion and a second. All those in favor, please indicate by unmuting yourself and saying “aye”.

Brooke Page, Lorena Lemus, Pamela Juniel, Nolga Valadez, Austin Pollard, Chris Murphey, Cristy Costa:
Aye.

Vice Chair Brooke Page:

Any opposed, please unmute yourself and indicate by saying “nay”. Any abstentions? Please unmute yourself and indicate by stating you abstain. Seeing none, the motion passes. Let’s move onto agenda item number four.

Agenda Item IV. [For Possible Action – Discussion and Possible Vote to Begin the Solicitation Process to Add Additional Members to the Technical Assistance Subcommittee]

Vice Chair Brooke Page:

Let’s open this up for discussion. We’ve got an opportunity to discuss new members to join. I think we discussed this at our last meeting and wanted to determine how many members we wanted for this body and if we wanted to open it up since we’re starting a new year and we’ve got some vacancies. Any thoughts about new membership? Would we like to increase?

Pamela Juniel:

Where are we with membership? Are we holding steady, or did we lose some people?

Brooke Page:

Niani, would you be able to help us with that question?

Niani Cooper:

Yes, Madam Vice Chair. You started with 13 members, and now there's currently 11 members.

Vice Chair Brooke Page:

Right, so we technically have two vacancies that we need to fill, if we want to fill those, or can we keep it at 11 members if we so choose?

Niani Cooper:

You can absolutely keep membership to 11 members, if you choose.

Vice Chair Brooke Page:

Alright, I know that getting a quorum has been something that we have had some challenges with in the past. 6 feels like a really great number. We've had quorum consistently for the last few meetings, so I would love to get all your thoughts about possibly keeping us where we're at. We did a big recruitment this year and brought on some great members that have been consistent. I feel as though we're finally getting to a place where we're jelling, but I want to open it up for your discussion and get your thoughts.

Lorena Lemus:

I think we have a good group, but I do think there might be more people who would be interested in this type of group, especially with the Strategic Plan coming. Maybe bringing on some other members who would be just as passionate as people in the past doing this kind of work and addressing those Strategic Issues might be good. I think there could be room to fill those vacant seats we currently have.

Vice Chair Brooke Page:

Thanks Lorena. I agree with you. I think there's an opportunity to put out a call of interest to see if there are folks that are interested in joining this body. I think it would be important to open that up.

Pamela Juniel:

Do we have a process that we use for recruiting, or is it just annually or twice a year?

Vice Chair Brooke Page:

That's a great question. Niani, could you please help us with that?

Niani Cooper:

Yes. There is not a minimum number that have to sit on this committee. This committee has had as few as 6 members. There have been 2 recruitments in the last two years. The one thing I would say is to consider if it's too big, then you will need more members to meet that quorum number.

Austin Pollard:

I do see value in opening a new recruitment. I think in the space we're discussing, it's ever evolving, and it is always helpful to have new faces on here sharing new information. I would rather be proactive than reactive, waiting until we can't make quorum on a regular basis before we start recruiting. To me, it sounds like it would be beneficial to have a recruiting schedule, or possibly just keep our feelers out for people in the community who want to be a part of it. There is a lot of value in constantly creating that opportunity for somebody to join and share their information with us.

Vice Chair Brooke Page:

Are there any other thoughts about our feedback on recruitment or this process? Would anybody like to make a motion of action around this for us to consider?

Pamela Juniel:

I move that we consider having an open recruitment process for membership with the parameters that are decided upon within this group, operating within the bylaws and NRS codes.

Austin Pollard:

I'll second that motion. However, I do feel if we discussed applicants every meeting, it might take up valuable time. Maybe we can keep an open recruiting policy, and then quarterly we can discuss potential applicants, unless we are short or unable to continue to make quorum. Then I recommend that we vote to review it monthly until the seats are filled.

Vice Chair Brooke Page:

For the purposes of our motion on the table – The motion is for us to consider an open recruitment process that's open indefinitely, that the committee will review quarterly, unless there is a vacancy that we need to fill. Currently, there are technically 2 vacancies that we need to fill. If we keep our committee at 13 members, we would need to have a discussion during our next meeting to possibly fill those vacancies if there are letters of interest. If there are not letters of interest, we would keep our committee to 11 members. If there is no other discussion, can we get a second on this motion as it has been modified?

Nolga Valadez:

I will second that.

Vice Chair Brooke Page:

All in favor of the motion and the second, please respond by saying "aye".

Brooke Page, Lorena Lemus, Pamela Juniel, Nolga Valadez, Austin Pollard, Chris Murphey, Cristy Costa:
Aye.

Vice Chair Brooke Page:

Any opposed, please unmute yourself and indicate by saying "nay". Any abstentions? Please unmute yourself and indicate by stating you abstain. Seeing none, hearing none, the motion passes. We'll look forward to opening our recruitment process.

Agenda Item V. [For Information Only – Champions Report (Status Update) from CoC and TA Subcommittee Members Regarding Their Progress in Developing Content and Language to be Included in Their Assigned Sections of the Nevada Strategic Plan on Homelessness. Updates will be Populated During the Meeting]

Vice Chair Brooke Page:

Agenda item number five – this is for information only. We want to go around and have a conversation about our Champions Report and get a status update from the Continuum of Care and Technical Assistance Committee members regarding their progress in developing content and language to be

included in their assigned sections of the Nevada Strategic Plan on Homelessness. Updates will be populated during the meeting. If we have any Champions who want to kick us off, I will open up the floor.

Lorena Lemus:

I'm planning on sending our meeting invite out after the holidays. I hope to schedule it before the next meeting. We are coordination for primary care and behavioral health.

Vice Chair Brooke Page:

Thank you. Austin and I have scheduled a meeting for the housing work group to meet on Wednesday, January 10th at 3:00 PM, so an invitation has gone out. We're also anticipating a survey to go out in advance to gather some feedback in preparation for that meeting. Also, an update on the policy work group, there is a meeting scheduled for that on Tuesday, January 9th at 3:00 PM to discuss policies and similarly a survey will go out to help prepare for that meeting as well. If anybody would like to participate and didn't get an invitation or wasn't aware of it, please contact me. Any other updates from the committee?

Chris Murphey:

I'll update on the coordination of data and resources. We had a really good meeting. Thank you to all that are on the call that participated. We had wonderful discussions on the issues that we're facing, sharing data in the State, and bringing everything under one umbrella. Michelle did send out a Doodle Poll on when we would like to have our ongoing meetings. I have yet to see the results of that poll, but we have started having regular meetings.

Vice Chair Brooke Page:

Thank you. Any other updates for the good of the order on this topic? Ok, we'll close agenda number five and go onto agenda number six.

Agenda Item VI. [For Information Only – Discussion of Agenda Items for the Next Meeting on January 16th, 2023]

Vice Chair Brooke Page:

This is for information only. This is the discussion of the agenda items for the meeting on January 16th, 2024. January 15th is a holiday, so we want to make sure folks will be in attendance on January 16th, 2024. Any thoughts about that? Should we change the meeting date? Is anyone planning on not being around on that day? I don't hear any challenges, so we're going to keep the meeting on January 16th, 2024. Any other topics or things happening that we should be aware of that we want to bring forward in the beginning of 2024? We've got our standing items, and I think we also wanted to review any interest from the open recruitment that we're going to be doing to see if we've got any interest in our open positions. We've got our standing topics for Champion reports. Any other topics? Seeing none, we will close item number six and move onto item number seven.

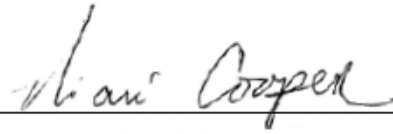
Agenda Item VII. [General Public Comments]

Vice Chair Brooke Page:

No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Comments will be limited to three minutes. If you are making a public comment via phone, please call 1-775-321-6111, ID number: 847312658#. We are now open to public comment. Please unmute yourself and state your name for the record. Do we have any public comment? Seeing none, hearing none, it is now 1:42 p.m. and I will adjourn this meeting of the Technical Assistance Committee of the Interagency Council on Homelessness to Housing. Thank you all. Thank you for your time today and have a happy holiday.

Agenda Item VIII. [Adjournment: 1:42 PM]

RESPECTFULLY SUBMITTED:

A handwritten signature in black ink that reads "Niani Cooper". The signature is written in a cursive style and is positioned above a horizontal line.

Niani Cooper, Committee Moderator

APPROVED BY:

A handwritten signature in black ink that reads "Brooke Page". The signature is written in a cursive style and is positioned above a horizontal line.

Brooke Page, Vice Chair

Date: January 02, 2024